

WINDSOR COMMUNITY UNIT SCHOOL DISTRICT #1
BOARD OF EDUCATION

Regular Board Meeting – May 20, 2020 - Windsor Jr/Sr High School Library/Go To Meeting Link

1. Call to Order/Roll call

President Matt Greuel called the meeting to order at 6:30pm.

The following were present: Karen Pfeiffer, Stacy Cole, Albert Shafer, Nick Hendrickson, Matt Greuel, Brett Barnard, and Michelle Schultz. Administrators Erik Van Hovel, Jennifer Bridges, and April Drake were also present.

2. Pledge of Allegiance

3. Recognition of Visitors and Correspondence

4. Reports, Updates, Informational Items

a. Superintendent Report

Mr. Van Hovel reported:

1. **Summer School:** The administrative team discussed summer school and plan to offer an expanded summer school this summer. The guidelines will stay the same as in years past but the expansion will allow grades K-12 to participate. One additional staff member will be needed to assist with the expansion. This position will be posted with hiring in June. This will be remote learning unless the guidelines change prior to July 1.
2. **CARES Act:** Coronavirus Aid, Relief, and Economic Security Act- schools will receive an allocation of funds under Title I of the Elementary and Secondary Education Act of 1965. Schools will receive 90% of the Title I allocation for the FY 20 year. For Windsor this will be equivalent to \$96,000. Funds are to be dispersed in June and must be spent by September 2021. All expenses will be reported.

Uses of the funds:

- Providing meals
- Technology for online learning including hardware, software, and connectivity
- Mental health services and supports
- Summer learning and supplemental after school programs
- Addressing needs of individual schools resulting from the coronavirus
- Efforts between districts and other partners to develop, prevent, prepare for, and respond to coronavirus
- Professional development to minimize the spread of infectious diseases.

- Cleaning and sanitizing school buildings
- Other activities necessary to maintain the operation of continuity of services

*Right now I view our needs as additional chromebooks for students, teacher laptops with cameras, scanners, copy machines and hot spots for increased connectivity in our rural areas.

3. Summer Lunch Program: The summer lunch program will provide drive thru meals this year due to Covid-19.

4. Current Expenditure Rate:

Education – 86.22%
 Operation & Maintenance – 79.65%
 Transportation – 72.57%
 IMRF/Social Security – 68.58%
 Capital Projects – 92.16%
 Tort – 14.91%
 Health Life Safety – 0%
 Total – 81.76%

b. Principal Reports

Mrs. Bridges & Mrs. Drake reported:

- Organized Drive-Thru and pick up nights
 - April 8 -- 3:30 to 5:00 p.m.
 - Students took home Chromebooks from the school district after signing a user agreement
 - April 30 -- Drop off for packets from April 8 in Elementary mailbox
 - May 4 -- 4 to 5:30 p.m.
 - Students who are completing remote learning by paper packets picked up new packets on this night
- FAQ for community and Faculty
 - Updated as we receive more information
 - Family FAQ posted on website under Remote Learning tab and printed and distributed at pick up nights
 - Faculty FAQ emailed out as updated
- House Visits
 - Student Wellness Visits
 - Mrs. Bridges and Mrs. Drake continue to make home visits to homes where communication has been lacking

- Many visits were successful with making communication
 - Teacher Well Visits
 - May 5th and 6th
 - Mr. Vanhovel, Mrs. Bridges, and Mrs. Drake visited every teacher to check on their well-being
 - Teachers received a small token of appreciation, which coincided with Teacher Appreciation Week
 - Upcoming District Events
 - End of School Year
 - Elementary Teachers are packing up student belongings by bagging them and setting them in the gym for the next pick up dates of May 22 and 26
 - Jr./Sr. High School is clearing the lockers and will have materials in the gym for the next drive through on the same dates
 - Awards
 - Teachers sent in presentation videos for students receiving awards
 - Mrs. Bridges and Mrs. Drake compiled the videos and they will be available on social media
 - Students will receive awards when they obtain their belongings from the school on May 22 or May 26th
 - Promotion
 - May 22, 2020
 - 3:30 p.m.
 - Students will line up on the parking lot next to the Elementary school
 - As students are announced they will pull through the circle drive, where either the student or parent will get out of the car and gather their promotion certificate along with a small gift from Ms. Sierra
 - The event will be a Facebook Live event
 - Graduation

- Mrs. Clotfelter, Miss Floyd, and Mrs. Bridges delivered congratulatory signs to 2020 graduates on May 7th
- Seniors will have individualized ceremony (by appointment only) on Thursday, May 28th
 - Graduate + 4 family members
 - Will be videoed pieced together and placed on social media - along with Senior SlideShow, and "Documentary"
- Seniors will parade (along Harvest Picnic route) at 7 pm on Friday, May 29th
- Porch lights - community asked to turn porch lights on at 9pm for 20 minutes and 20 seconds
- Teacher Goodbye Videos
 - Teachers have been encouraged to send in videos wishing their students well for the end of the year
 - These will be posted on Facebook throughout the last weeks of May

c. Student Representative Report
None.

5. Consent Agenda – Approval of minutes, bills, and treasurers report; Release executive session minutes 10/16/19.

Shafer made a motion to approve and release, seconded by Greuel. Member's votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, and Pfeiffer – yes. MOTION CARRIED 7 – yes, 0 – no.

6. Discussion Items

- a. Move June Board Meeting to June 24, 2020

Mr. Van Hovel made the recommendation to move the June meeting to June 24th so that the amended budget could be on display for 30 days. Recommendation accepted.

7. New Business

- a. Approve Posting of Amended 2019/20 Budget for 30 Days in the Windsor CUSD #1 District Office located at Windsor High School

Greuel made a motion to approve, seconded by Hendrickson. Member's votes were: Hendrickson – yes, Greuel – yes, Barnard

– yes, Schultz – yes, Pfeiffer – yes, Cole – yes, and Shafer – yes.
MOTION CARRIED 7 – yes, 0 – no.

b. Discuss and Approve Fee Schedule for the 2020-2021 School Year

Greuel made a motion to approve, seconded by Schultz.
Member's votes were: Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, and Hendrickson – yes. MOTION CARRIED 7 – yes, 0 – no.

c. Approve Consolidated District Plan

Greuel made a motion to approve, seconded by Pfeiffer.
MOTION CARRIED by voice vote – all yes.

d. Approve Resolution to add ES Cheer, ES Yearbook, and ES Student Council Activity Funds

Greuel made a motion to approve, seconded by Barnard.
MOTION CARRIED by voice vote – all yes.

e. Discuss and Approve Windsor CUSD #1 Pest Management Plan

Greuel made a motion to approve, seconded by Shafer.
MOTION CARRIED by voice vote – all yes.

f. Discuss and Approve Two-Year Extension of Athletic Coop Agreement with Stew-Stras

Cole made a motion to approve, seconded by Shafer. Member's votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, and Pfeiffer – yes. MOTION CARRIED 7 – yes, 0 – no.

8. Executive Session

Greuel made a motion to go into executive session at 7:20pm, seconded by Cole. Member's votes were: Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, and Cole – yes. MOTION CARRIED 7 – yes, 0 – no.

9. Return to Open Session – Possible Action from Executive Session

Greuel made a motion to return to open session at 8:17pm, seconded by Cole. Member's votes were: Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, and Shafer – yes. MOTION CARRIED 7 – yes, 0 – no.

a. Resignations: Ashley Bartley – Head Junior High Head Volleyball Coach; Colin McInerney – Elementary PE Teacher

Greuel made a motion to accept, seconded by Hendrickson. Member's votes were: Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, and Hendrickson – yes. MOTION CARRIED 7 – yes, 0 – no.

b. Hires: Christopher Dyer – Elementary PE Teacher; Ginger Handy – RTI Coordinator; Stephanie Kinkley – K-12 Music Teacher

Greuel made a motion to approve, seconded by Schultz. Member's votes were: Barnard – yes, Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, and Greuel – yes. MOTION CARRIED 7 – yes, 0 – no.

c. Accept Support Staff Hourly Rates 2020-2021

Greuel made a motion to approve, seconded by Cole. Member's votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, and Pfeiffer– yes. MOTION CARRIED 7 – yes, 0 – no.

d. Hire: Megan Henness - Jr/Sr High Administrative Assistant beginning July 13, 2020 at \$15.50/hr

Greuel made a motion to approve, seconded by Hendrickson. Member's votes were: Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer– yes, and Cole – yes. MOTION CARRIED 7 – yes, 0 – no.

e. Hire: Bettine Wiltse – High School Special Education Teacher

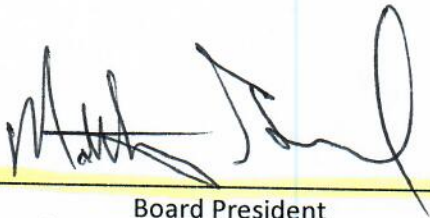
Greuel made a motion to approve, seconded by Shafer. Member's votes were: Barnard – yes, Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, and Greuel – yes. MOTION CARRIED 7 – yes, 0 – no.

10. Other Business


None.

11. Adjournment

A motion to adjourn was made by Hendrickson, seconded by Pfeiffer at 8:20pm. MOTION CARRIED by voice vote – all yes.



Board President



Board Secretary