WINDSOR COMMUNITY UNIT SCHOOL DISTRICT #1

BOARD OF EDUCATION

Regular Board Meeting – August 19, 2020 - Windsor Jr/Sr High School Library

1. Call to Order/Roll call President Matt Greuel called the meeting to order at 6:30pm.

The following were present: Matt Greuel, Brett Barnard, Michelle Schultz, Karen Pfeiffer, Stacy Cole, Albert Shafer, and Nick Hendrickson. Administrators Erik Van Hoveln, Jennifer Bridges, and April Drake were also present.

1. Pledge of Allegiance
2. Recognition of Visitors and Correspondence

Robert Allen was present to express concerns over school drop off and pick up on the first day of school.

1. Reports, Updates, Informational Items
	1. Superintendent Report

 Mr. Van Hoveln reported:

1. Summer Project Update
2. Title IV: Purpose-The purpose of this subpart is to improve students’ academic achievement by increasing the capacity of States, local educational agencies, schools, and local communities to:
* Provide all students with access to a well-rounded education
* Improve school conditions for student learning
* Improve the use of technology in order to improve the academic achievement and digital literacy of all students.

 Grant allotment: $10,000

1. Return to School Update
2. School Board Convention has been cancelled
3. Annual School audit was completed in July and a report will come this fall.
4. Expenditure Rate will return in October.
	1. Principal Reports

Mrs. Bridges reported:

\*Registration was the afternoon and evening of July 29 and morning of July 30.

\*The FFA tractor returned to the school on July 31. It runs and looks beautiful.

\*REDS Grant equipment was installed in Mrs. Newlin’s room on August 7. The equipment consists of a camera system, microphones, TV, and interactive panel. The purpose is to allow our students to remote into classes not offered on site, such as dual enrollment Lake Land courses. The equipment would also allow an instructor to present at Windsor and other schools could remote into our classroom.

\*New teacher orientation (Myra Taylor – Science, Bettina Wiltse – Special Ed.) was held on August 12. The teachers toured the building, went over policies and procedures, met with their mentor and worked on their classroom.

\*The optional stipend days were August 13 and August 14. Andy Parker presented on Engagement in a Virtual classroom on August 13. On August 14, our EIASE representative along with Mrs. Fogarty presented on Special Education, Mrs. Drake and myself had staff work on a handbook activity and presented on self-care for teachers. We utilized Google Classrooms for our activities.

\*Final building prep has been in process for the past couple of weeks. This includes continued cleaning and maintenance of rooms, prepping for social distancing, adding signs around the building about social distancing, mask wearing, and flow of traffic.

\*All teachers were welcomed back on August 17 for Teacher Institute. It consisted of a faculty meeting and Evaluwise training.

\*Seventh graders were invited to visit the building and practice their locker combinations on the afternoon of August 17. A Google Form was sent out for time spots to be reserved.

\*August 18 was our first Remote Learning Planning Day of the year. Mrs. Drake and I worked with staff on basics and tricks and tips of Google Classroom and other possible engagement activities that could be used during remote learning.

Mrs. Drake reported:

Registration

* July 29 and 30
* Current Numbers
	+ Kindergarten - 18
	+ 1st Grade – 18
	+ 2nd Grade – 34
	+ 3rd Grade – 17
	+ 4th Grade – 18
	+ 5th Grade – 17
	+ 6th Grade – 21
	+ Remote Learners - 21

Air Conditioning

* + Most instructional areas have been air conditioned

New Teacher Orientation

* August 12
* Tour of building, schedules, handbook policies, evaluation expectations, met with mentors

Stipend Days

* August 13
	+ Engagement in Virtual Learning
	+ Atlantic Research Partners – Andy Parker
* August 14
	+ Special Education – Kendra Rogers (EIASE) and Becky Fogarty
	+ Handbook policies
	+ Teacher Self Care

Chromebooks

* Are being distributed to classrooms and assigned to students
* Charging Carts are being reassigned to new classrooms
1. Consent Agenda – Approval of minutes, bills, and treasurers report

Greuel made a motion to approve, seconded by Shafer. Member’s votes were: Barnard – yes, Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, and Greuel – yes. MOTION CARRIED 7 – yes, 0 – no.

1. Action Items
	1. 2nd Reading of Board Policy 4:170

Greuel made a motion to accept, seconded by Schultz. Member’s votes were: Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, and Barnard – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. 1st Reading of Board Policies: 2:20; 2:70; 2:100; 2:105; 2:110; 2:200; 4:15; 4:30; 4:60; 4:80; 4:150; 5:30; 5:50; 5:90; 5:120; 5:200; 5:250; 5:290; 6:60; 6:150; 6:300; 7:150; 7:270; 2:125; 2:160; 5:35; 5:60; 5:150; 5:280; 6:135; 6:280; 7:70; 7:90; 8:10; 8:30; 8:110; 2:220; 4:180; 7:40; 7:190; 7:340; 7:345; 2:260; 2:265; 5:10; 5:20; 5:100; 5:220; 7:10; 7:20; 7:180; 7:185
	2. Approve Resolution to Create Sunshine Activity Fund

Cole made a motion to approve, seconded by Pfeiffer. Member’s votes were: Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, and Schultz – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Discuss/Approve School Resource Officer Agreement Between Windsor CUSD 1 and the City of Windsor

Schultz made a motion to approve, seconded by Barnard. Member’s votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, and Pfeiffer– yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Approve Posting of Tentative 2020-21 Budget for 30 Days in the Windsor CUSD #1 District Office located at Windsor High School

Hendrickson made a motion to approve, seconded by Greuel. Member’s votes were: Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer– yes, and Cole – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Adopt Updated Job Descriptions

Greuel made a motion to adopt, seconded by Cole. Member’s votes were: Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer– yes, Cole – yes, and Shafer – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Adopt Updated Certified/Support Staff Handbooks

Greuel made a motion to adopt, seconded by Schultz. Member’s votes were: Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, and Hendrickson – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Accept Food, Fuel, Milk Bids

Greuel made a motion to accept food bids as recommended by Julie Finley, seconded by Cole. No milk or fuel bids were submitted. Member’s votes were: Barnard – yes, Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, and Greuel – yes. MOTION CARRIED 7 – yes, 0 – no.

1. Discussion Items
	1. September Meeting Date – September 23, 2020

Change the regular scheduled September 16th board meeting to September 23rd for the purpose of the budget hearing notice.

1. Executive Session

Greuel made a motion to go into executive session at 7:02pm, seconded by Greuel. Member’s votes were: Schultz – yes, Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes and Barnard – yes. MOTION CARRIED 7 – yes, 0 – no.

1. Return to Open Session – Possible Action from Executive Session

Greuel made a motion to return to open session at 7:58pm, seconded by Barnard. Member’s votes were: Pfeiffer– yes, Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, and Schultz – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Resignations: Carl Pearcy – Sub Bus Driver; Julia Thomas – Junior High Math Teacher Retirement: Julie Bernstein – Elementary Teacher

Greuel made a motion to approve, seconded by Schultz. Member’s votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, and Pfeiffer – yes. MOTION CARRIED 7 – yes, 0 – no.

* 1. Hire: Bailey Leasher – Assistant Junior High Softball Coach

Greuel made a motion to approve, seconded by Shafer. Member’s votes were: Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, and Cole – yes. MOTION CARRIED 7 – yes, 0 – no.

1. Other Business None.
2. Adjournment A motion to adjourn was made by Schultz, seconded by Pfeiffer at 7:59pm. MOTION CARRIED by voice vote – all yes.