



WINDSOR COMMUNITY UNIT SCHOOL DISTRICT #1  
BOARD OF EDUCATION

Regular Board Meeting – April 28, 2021 - Windsor Jr/Sr High School Library

1. Call to Order/Roll call  
President Michelle Schultz called the meeting to order at 6:34pm.  
  
The following were present: Matt Greuel, Brett Barnard, Michelle Schultz, Karen Pfeiffer, Stacy Cole, Albert Shafer, and Nick Hendrickson. Administrators Erik Van Hoveln, Jennifer Bridges, and April Drake were also present.
2. Recognition of Visitors and Correspondence
3. Reports, Updates, Informational Items
  - a. Superintendent Report
    1. Amended Budget will be discussed at the May Meeting.
    2. District Leadership Team Meeting Minutes:
      - Building Teams: ES-Mentoring Program and K-6 writing. HS-RTI Program at the Jr. High, possible purchase of IXL for Science and English and new Health books to be ordered.
      - Discussed purchase of Miller-Levine Science Curriculum grades 7-9 including textbook, digital platform and 4 virtual labs
      - Discussed survey results of E-Learning Days. Committee agreed to proceed with the E Learning Day process for next year. We will have a hearing next month to finalize this process.
      - Joslyn Scherzer presented on Generation Genius (ES Science Curriculum)
      - Discussed parent survey created by Atlantic Research Partners. It was decided to remove 2 questions surrounding welcoming environment due to COVID protocols. Student and teacher surveys are close to completion as well. All surveys will go out before the end of the year.
      - Looking ahead to next year: Possible parent needs assessment seminars, focusing on achievement gaps and working with local agencies to better serve parents and students
      - Discussion on consistency of mask wearing and discipline procedures. Vision for all school personnel from school board through students to be on the same page.

- We will meet again at the start of the 21-22 school year.
3. Student Online Personal Protection Act (SOPPA)
    - Effective July 1, 2021
    - Act places various restrictions on web operators (online application or web based application that collect student information)
    - Student information cannot be identifiable in conjunction with fears of a data breach.
    - Steps to comply with SOPPA
      - a. Communicate with school board and legal counsel
      - b. Designate a privacy officer
      - c. Update policies and post on school website
      - d. Create an inventory of existing resources
      - e. Utilize student privacy agreements with all online resources
  4. Current Expenditure Rate:
    - Education – 74.00%
    - Operation & Maintenance – 78.55 %
    - Transportation – 66.38%
    - IMRF/Social Security – 69.86%
    - Capital Projects – 89.91%
    - Tort – 14.27%
    - Health Life Safety – 89.63%
    - Total – 70.20%

b. Principal Reports

Mrs. Bridges reported:

\*On March 25, the Building Leadership Team met and discussed items such as RtI next year at the Jr/Sr High and Science and Health textbooks.

\*National Honor Society tapped 2019-2020 inductees on March 31. After the tapping the current new members enjoyed lunch from Jimmy Johns.

\*On April 9, Mrs. Fogarty (as Senior Class sponsor) and Mrs. Bridges placed graduation signs in the yards of the Class of 2021.

\*April 23 midterm of the 4th quarter.

\*The 8th graders have been key in the 6th grade orientation process. Ms. Genta's 8th grade Advisory class asked the 6th graders for questions they would like answered about the Jr/Sr High.

The 8th graders and 6th graders then met virtually the week of April 12 to go through the answers to those questions. On April 23, the 6th graders visited the Jr/Sr High. They traveled to 5

different areas of the building where they were met by a group of 8th graders who explained expectations and procedures for that area of the building (i.e. cafeteria). A group of 8th graders also provided a full tour of the building to each group of 6th graders.

\*FFA hosted an Ag. Day on April 23. The elementary students were able to learn more about the field of agriculture and were also able to enjoy a cup of ice cream and a candy bar.

\*MAP testing will start at the beginning of May.

\*May 4th will be Awards Day. This will include the tapping of the 2020-21 National Honor Society inductees.

\*May 7th will be Christmas Games.

\*May 8th will be Prom Coronation in the Old Gym. Doors will open at 6:30 for pictures in front of a backdrop. Each WHS Junior and Senior will receive 2- 5x7 pictures for free. (Additional pictures may be ordered). Coronation will begin at 7pm. Doors will remain open until 8 for pictures.

\*Smyser Church will be hosting Baccalaureate at 5pm on May 16th.

\*Graduation practice and pictures will be done on May 17th. The district has been granted exclusive rights to the park for graduation on May 23.

\*Final exams will take place on May 19 and 20th (the last two days of school).

Mrs. Drake reported:

5 Essentials Survey Update

- Teacher Survey
  - 84% surveys completed (50% needed)
- Parent Survey
  - 49% surveys completed (20% needed)
- Student Survey
  - 97% surveys completed (50% needed)

Sixth Grade Transition

- April 12-15
  - Via Google Meet
  - 6<sup>th</sup> Grade submitted questions beforehand to the 8<sup>th</sup> grade SEL class and during the Google Meet their questions were answered

- April 23
  - Sixth grade students visited the junior high

#### FFA Day

- April 23
- Each class visited the FFA department at the high school and enjoyed activities led by FFA members

#### Spelling Bee

- April 27
- Students were given lists to practice and the top 5 from each grade level competed

#### Fun Day

- May 19
- Students will participate in many activities during the day

#### Awards

- K-5
  - May 20, 2021
  - Will be recorded and shared via social media; Google Meet will be open for students to watch in the school
  - Each grade level will have a ceremony within their classroom
- 6<sup>th</sup> Grade
  - May 20, 2021
  - Awards will occur at 1:30 pm
  - Shared via social media

#### 6<sup>th</sup> Grade Promotion

- Immediately following the awards ceremony
- Will be held in front of the school with parents watching from the grassy area and students sitting in front of the entrance

Shared via social media

4. Consent Agenda – Approval of minutes, bills, and treasurers report; Review executive session minutes 9/23/20.

Greuel made a motion to approve and review seconded by Pfeiffer. Member's votes were: Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, and Schultz – yes. MOTION CARRIED 7 – yes, 0 – no.

5. Discussion Item
  - a. ES Presentation

Mrs. Sentel and 6<sup>th</sup> grade students were present to explain the benefits of the 6<sup>th</sup> grade mentoring program that was established to mentor young students in other grades.

b. FFA Presentation

Mrs. Barringer was present to give an update on the 2020-2021 Windsor FFA activities.

c. American Recovery Act/ESSER II Funding

Mr. Van Hoven presented potential options on how to spend the additional funding.

6. Executive Session

Hendrickson made a motion to go into executive session at 7:49pm, seconded by Pfeiffer. Member's votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, and Pfeiffer – yes. MOTION CARRIED 7 – yes, 0 – no.

7. Return to Open Session – Possible Action from Executive Session

Greuel made a motion to return to open session at 9:12pm, seconded by Hendrickson. Member's votes were: Shafer – yes, Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, and Cole – yes. MOTION CARRIED 7 – yes, 0 – no.

a. Resignations: Vanessa Fritscher – Elementary Morning Duty Supervisor effective at the end of FY21; Jack Johnson – Bus Driver effective at the end of FY21

Schultz made a motion to accept, seconded by Greuel. Member's votes were: Hendrickson – yes, Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, and Shafer – yes. MOTION CARRIED 7 – yes, 0 – no.

b. Hires: Madison Boone – 4<sup>th</sup> Grade Teacher; Peighton Donnel – Kindergarten Teacher; Maci Younger – 3<sup>rd</sup> Grade Teacher

Schultz made a motion to accept, seconded by Cole. Member's votes were: Greuel – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, and Hendrickson – yes. MOTION CARRIED 7 – yes, 0 – no.

c. Retirement: Rick Clayton – Night Custodian effective 5/14/21

Schultz made a motion to accept, seconded by Hendrickson. Member's votes were: Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes, and Greuel – yes. MOTION CARRIED 7 – yes, 0 – no.

8. Other Business

None