

WINDSOR COMMUNITY UNIT SCHOOL DISTRICT #1  
BOARD OF EDUCATION

Regular Board Meeting – July 21, 2022 - Windsor Jr/Sr High School Library

1. Call to Order, Roll Call      President Michelle Schultz called the meeting to order at 6:30pm.  
  
The following were present: Albert Shafer, Nick Hendrickson, Brett Barnard, Michelle Schultz, Karen Pfeiffer, Stacy Cole. Administrators Erik Van Hovel, Bart Wiedman, and Jon Will were also present. Matt Greuel was absent.
2. Pledge of Allegiance
3. Recognition of Visitors and Correspondence
4. Reports, Updates, Informational Items
  - a. Superintendent Report  
Mr. Van Hovel reported:
    1. Summer project update: A/C Units, Cleaning, ES Shed, Classroom Movement at ES, Gym Floor Refinishing, GS Parking lot, ES Flooring in the north wing
    2. Update on Summer Lunch Program
    3. New Teacher Mentoring: "Classroom Management Book Study"
    4. Expenditure rate will not be included until the budget is acted on by the board. Most likely it will be back in October.  
Mr. Wiedman reported:
    1. Summer School started July 11 and runs through August 5<sup>th</sup>. We have 8 students in grades 1-3, 4 students in grades 4-6, and 5 students in grades 7-8.
    2. Registration will be August 4<sup>th</sup> from 10-6 and August 5<sup>th</sup> from 8-12. It will be held at the Windsor Jr/Sr High School. It will be ran mostly through teacherease in an online format. Parents have been contacted through an email, band app, facebook, and twitter.
    3. The extra teacher days have been set.
      - Aug. 12 each building will conduct a curriculum day
      - Aug. 16 will be the stipend day and each building will run an Ed Camp and the afternoon will be meetings with new teachers and mentors
      - Aug. 17 (Institute Day) the teachers will be going to Stew-Stras where the districts are sharing a speaker. The speaker is Dr. Courtney Orzel and she will be explaining "the Why", a

reflection to why teachers are in education and a way to set our focus for the upcoming year.

4. Custodial Work = All rooms and hallways have been waxed and gym floors have finished. Some work to the HS baseball diamond has been accomplished with refilling dirt and they started to put new yellow tubing on the outfield fence.

Mr. Will reported:

1. Posted the school supply lists for the upcoming school year on the band app and facebook.
2. Summer Lunch Program:
  - a. Things started off slow, but numbers have been increasing especially with the start of summer school.
  - b. Everything has been running smoothly thanks to Julie Finley's efforts!
3. All building moves and improvements have been completed:
  - a. Moved Mrs. Babbs to her own room that will also house the lost and found.
  - b. Moved Mr. King to his own room that will also provide extra storage.
  - c. Babbs and King's old room was converted into a new special education room, complete with a cool down room.
  - d. The old special ed. room and sensory room were converted into classrooms for Mrs. Mast and Mrs. Hudson.
  - e. New flooring has been installed in the entire north wing (we had enough to replace the two classrooms that had carpet as well). New flooring was also installed in the teachers' lounge and nurse's office.
  - f. The remaining rooms in the South wing and the addition have been waxed and cleaned.
  - e. The building is on schedule to be ready for the first day of school. A big thanks to Carl H., Carl L., Elbie and Ken for their hard work getting the school ready.
4. Fire extinguishers and suppression systems in the kitchen were all inspected and approved for the upcoming year.
5. Setup and planned:
  - a. Curriculum Day, where the staff will work on lesson plans for the start of the school year, and discuss curriculum alignment for the 1<sup>st</sup> quarter. Other topics will include: technology use, rigor, grading practices, IAR and MAP testing, individualized learning, and cross-curricular planning with Science and Social Studies.
  - b. Stipend Day, where the staff will work on classroom procedures and discipline plans for the start of the school year. The afternoon will include new teacher orientation and a mentor meeting. Other topics will include: organization, property care, 2<sup>nd</sup> recess discussion, and stress management.

5. Consent Agenda – Approval of regular meeting minutes 6/22/22, amended budget hearing minutes 6/22/22 executive session minutes 6/22/22, bills, and treasurers report

Cole made a motion to approve, seconded by Barnard.

Member's votes were: Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes. MOTION CARRIED 6 – yes, 0 – no.

6. Discussion Items

- a. 2021-2022 Transportation Report

Mike Haddock gave an update on the transportation department for the 2021-2022 school year.

- b. Stifel Presentation

Stifel was present to discuss bond options.

7. Action Items

- a. Discuss and Consider Jr Sr High School Addition and Renovation

The board agreed to get estimates from GRP

- b. Dissolve Class of 2022 Activity Fund Account

Barnard made a motion to dissolve, seconded by Pfeiffer.

Member's votes were: Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes. MOTION CARRIED 6 – yes, 0 – no.

- c. Creation of Class of 2026 Activity Account

Cole made a motion to create, seconded by Hendrickson.

Member's votes were: Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes, Barnard – yes. MOTION CARRIED 6 – yes, 0 – no.

- d. First Reading of Board Policies: 2:20, 2:105, 2:110, 2:120, 2:150, 2:220, 2:260, 3:40, 3:50, 3:60, 4:60, 4:80, 4:110, 4:120, 4:150, 4:160, 4:170, 4:175, 5:10, 5:20, 5:30, 5:50, 5:90, 5:125, 5:150, 5:185, 5:210, 5:260

First reading of board policies were given.

- e. Approve Certified, Bus Driver, and Support Staff Handbook Changes

Schultz made a motion to approve handbooks changes as presented, seconded by Shafer. Member's votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes. MOTION CARRIED 6 – yes, 0 – no.

- f. Approve Resolution Authorizing Return of Gift Funds

Cole made a motion to authorize return of gift funds, seconded by Barnard. Member's votes were: Shafer – yes, Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes. MOTION CARRIED 6 – yes, 0 – no.

8. Executive Session

Schultz made a motion to go into executive session at 7:41pm, seconded by Pfeiffer. Member's votes were: Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes. MOTION CARRIED 6 – yes, 0 – no.

9. Return to Open Session – Possible Action from Executive Session

Schultz made a motion to return to open session at 9:15pm, seconded by Barnard. Member's votes were Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes. MOTION CARRIED 6 – yes, 0 – no.

- a. Hire: Robbie Kline – Special Education Coordinator at \$325/per for an estimated 72 days

Schultz made a motion to hire, seconded by Pfeiffer. Member's votes were: Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes, Barnard – yes. MOTION CARRIED 6 – yes, 0 – no.

- b. Hire: Brach Miller – District Technology Coordinator at \$18.50/hr

Schultz made a motion to hire, seconded by Shafer. Member's votes were: Cole – yes, Shafer – yes, Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes. MOTION CARRIED 6 – yes, 0 – no.

- c. Hire: Macy Cole – Full-Time Substitute Teacher for 6<sup>th</sup> grade at BA/0 daily rate

Schultz made a motion to hire, seconded by Hendrickson. Member's votes were: Shafer – yes, Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – abstain. MOTION CARRIED 5 – yes, 0 – no, 1 – abstain.

- d. Resignations: Lesa McDaniel – Jr High Cheer Coach; Janie Ross – Elementary School Teacher

Schultz made a motion to accept, seconded by Cole. Member's votes were: Hendrickson – yes, Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes. MOTION CARRIED 6 – yes, 0 – no.

- e. Support Staff Salary Schedule

Schultz made a motion to accept as presented, seconded by Shafer. Member's votes were: Barnard – yes, Schultz – yes, Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – abstain. MOTION CARRIED 5 – yes, 0 – no, 1 – abstain.

- f. Administrative Salaries:  
Mr. Van Hoveln – 4% Raise



Schultz made a motion to approve, seconded by Cole.  
Member's votes were: Barnard – yes, Schultz – yes, Pfeiffer–  
yes, Cole – yes, Shafer – yes, Hendrickson – yes. MOTION  
CARRIED 6 – yes, 0 – no.

Mrs. Fogarty – 5.6% Raise

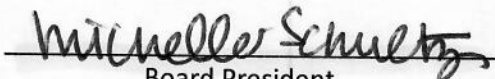
Schultz made a motion to approve, seconded by Hendrickson.  
Member's votes were: Schultz – yes, Pfeiffer– yes, Cole – yes,  
Shafer – yes, Hendrickson – yes, Barnard – yes. MOTION  
CARRIED 6 – yes, 0 – no.

- g. Release of Executive Session Minutes: 9/15/21, 9/22/21, 10/20/21, 11/17/21, 12/15/21,  
1/19/22, 2/9/22, 2/16/22, 3/16/22, 3/30/22, 4/20/22, 5/18/22, 6/22/22

Schultz made a motion to maintain executive session minutes  
due to confidentiality, seconded by Shafer. Member's votes  
were: Pfeiffer – yes, Cole – yes, Shafer – yes, Hendrickson – yes,  
Barnard – yes, Schultz – yes. MOTION CARRIED 6 – yes, 0 – no.

h. Adjournment

A motion to adjourn was made by Schultz, seconded by  
Pfeiffer at 9:20pm. MOTION CARRIED by voice vote – all  
yes.

  
Board President

  
Board Secretary