

**WINDSOR COMMUNITY UNIT SCHOOL DISTRICT #1  
BOARD OF EDUCATION**

Regular Board Meeting – November 19, 2025 - Windsor Jr/Sr High School Library

1. Call to Order, Roll Call      President Michelle Schultz called the meeting to order at 6:30pm.

The following were present: Josh Hartman, Stacy Cole, Josh Cline, Christie Storm, Albert Shafer, Michelle Schultz, and Rusty Rincker. Administrators Erik Van Hoveln, Jamie Martin, and Liz King were also present.

2. Pledge of Allegiance
3. Recognition of Visitors and Correspondence
4. Reports, Updates, Informational Items
- a. Superintendent Report

Mr. Van Hoveln reported:

1. Grant Awards: \$6,000 from Apex Energy for updated lighting in the ES Bathrooms/Office and HS Locker Rooms
2. Illinois School Report Card Status: Commendable in all 3 Schools.
3. District Leadership Team Minutes
4. Coop Meeting Minutes
5. Thank you to Chad Smith, Shelby County Sheriff, Windsor PD, Windsor Fire and Windsor Ambulance to participating in our Severe Weather Exercise on October 31.

- b. Principal Report

Jamie Martin reported:

The HS Girls Volleyball Team made their way to super sectionals. The student section for these games was strong and each student represented the Hatchet Community in a positive, respectful manner.

The Jr/Sr high school began implementing a behavior/academic incentive program. This program is designed to help foster optimal results in:

- Academics - no Ds or Fs
- Attendance
- No tardies
- No detentions or disciplinary issues

October was the first incentive. Students had one week to meet the criteria. Students who qualified were invited to listen to music in the old gym, where we had basketball and snacks. The jr and sr high had two separate dates. The incentive went very

well. Our Ds and Fs were reduced by 35% from the previous week. Disciplinary actions were reduced by 50%.

November's incentive will take place the week of Thanksgiving Break. We will be viewing the movie FreeBirds and having movie theatre popcorn. The students will have a dress day where they are to dress like their favorite holiday.

We are currently planning a coffee style house for the December incentive to be named Windsor Wonderland. This incentive will feature hot chocolate bar, holiday treats, Christmas Minute to Win it Games, photo booth opportunities, and door prizes.

In the process of creating a shout out bulletin board for staff members and students, so the district can celebrate the positive accomplishments of our staff and students. The bulletin board has been hung outside of room G.

Liz King reported:

**Parent Teacher Conferences Oct. 15, 22**

- WES had a great turnout: Ibanez, Sentel, Scherzer, Boone, and Kiser had 100% attendance!

**Book Fair Oct. 20-24**

- \$2,002.08 scholastic reward dollars earned, nearly 800 more than last year! Thank you, Ms. Goldstein!

**Red Ribbon Week/Halloween Oct. 27-31**

- Student council (Hudson and Cole) planned dress up days and activities for students. The student council members shared healthy tips with everyone during announcements in the gym.
- Mrs. Scherzer's class won the spirit award for most student participation in dress up days.
- Ms. Kiser's class won the door decorating contest as voted on by the community via Facebook.
- Thank you to Officer Poehler and Mike Haddock for driving in the Halloween parade.

**Vision and Hearing Screening**

- Thanks to Nurse Heather for coordinating dates and times.

**Field Trips**

- Mast's 2nd grade went to WBGL on Nov. 3.
- Halbrook, Cole, Brown, and 6th grade went to WCIA on Nov. 6

**Preschool**

- PreK earned the Gold Circle of Quality designation from their state visit last year.
- Makenzie Ruppert, Melinda Edrington, Brooke Webner, and Pam Storm were recognized for their hard work and excellence at an assembly Nov. 7.

**Veteran's Day**

- Thank you, Mrs. Sentel, Ms. Majors, Carl Hardin, and staff and students, for putting on a great program!
- Thank you to Julie and Michelle for cooking breakfast for veterans, to Mike and drivers for transporting students, and to HS custodial crew for putting out tarps and chairs.

**Eco-Team Competition Nov. 18 coached by Mrs. Halbrook**

- Team: Ari Hite, Olivia McKinney, Mason Montgomery, and Colbie Roberts

**Star Lab**

- Mrs. Halbrook is running Star Lab during the school day for all WES students Nov. 19-20.
- She will also run it as part of Family Reading Night on Nov. 20

**Upcoming Events**

Family Read Night, Nov. 20

Skate Week, Dec. 1-5

Science Fair, Dec. 12

Christmas Program, Dec. 15

Santa Shoppe, Dec. 16-17

**School Improvement Plan**

School Leadership Team worked with Ms. King to decide areas that we would like to improve and how we would like to do so. Please see attached SIP.

5. Consent Agenda – Approval of regular meeting minutes 10/15/25, executive session minutes 10/15/25, bills, treasurers report
  - Shafer made a motion to approve, seconded by Schultz.
  - Member's votes were: Cole – yes, Cline – yes, Storm – yes, Shafer – yes Schultz – yes, Rincker – yes, Hartman – yes.
  - MOTION CARRIED 7 – yes, 0 – no.
6. New Business
  - a. Windsor FFA Update
    - FFA students were present to give updates.
  - b. Discuss and Approve School Improvement Plans
    - Hartman made a motion to approve, seconded by Schultz.
    - MOTION CARRIED by voice vote – all yes.

c. Approve Final Tax Levy

Cole made a motion to approve, seconded by Cline. Member's votes were: Shafer – yes Schultz – yes, Rincker – yes, Hartman – yes, Cole – yes, Cline – yes, Storm – yes. MOTION CARRIED 7 – yes, 0 – no.

7. Executive Session

Schultz made a motion to go into executive session at 7:32pm, seconded by Hartman. Member's votes were: Schultz – yes, Rincker – yes, Hartman – yes, Cole – yes, Cline – yes, Storm – yes, Shafer – yes. MOTION CARRIED 7 – yes, 0 – no.

8. Return to Open Session – Possible Action from Executive Session

Schultz made a motion to return to open session at 7:56pm, seconded by Storm. Member's votes were: Rincker – yes, Hartman – yes, Cole – yes, Cline – yes, Storm – yes, Shafer – yes Schultz – yes. MOTION CARRIED 7 – yes, 0 – no.

a. Resignations: Bruce Manola – Head Jr High Boys Basketball Coach

Schultz made a motion to accept, seconded by Cline. Member's votes were: Hartman – yes, Cole – yes, Cline – yes, Storm – yes, Shafer – yes Schultz – yes, Rincker – yes. MOTION CARRIED 7 – yes, 0 – no.

b. Hires: Maggie Carroll – Part-Time Special Education Classroom Aide; Grace Easton – Head Jr High Boys Basketball Coach

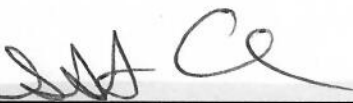
Schultz made a motion to hire, seconded by Hartman. Member's votes were: Cole – yes, Cline – yes, Storm – yes, Shafer – yes, Schultz – yes, Rincker – yes, Hartman – yes. MOTION CARRIED 7 – yes, 0 – no.

9. Other Board Discussion

10. Adjournment

A motion to adjourn was made by Rincker, seconded by Hartman at 7:59pm. MOTION CARRIED by voice vote – all yes.

  
Board President

  
Board Secretary