WINDSOR COMMUNITY UNIT SCHOOL DISTRICT #1
BOARD OF EDUCATION
Regular Board Meeting – August 19, 2026 - Windsor Jr/Sr High School Library

1. Call to Order, Roll Call

President Michelle Schultz called the meeting to order at 6:30pm.

The following were present: Josh Hartman, Stacy Cole, Joshua Cline, Christie Storm, Albert Shafer, Michelle Schultz, and Rusty Rinker. Administrator Erik Van Hoveln, Jamie Martin, and Liz King were also present.

2. Pledge of Allegiance

3. Recognition of Visitors and Correspondence

4. Reports, Updates, Informational Items
   a. Superintendent Report

Mr. Van Hoveln reported:

1. Strategic Plan Update:

Facilities:

~~Complete Flooring at Windsor Elementary~~
~~Complete A/C Units at Windsor Elementary -4 Units~~
Update Bathrooms at Windsor Elementary
Complete ES Windows on South/East Side of the Building
~~Exterior Windows at Windsor Elementary~~
~~Repair Retaining Wall at Windsor Jr Sr High School~~
Update Old Gym Locker Rooms
Landscape Courtyard
~~Deep Freeze for HS Café~~
~~VOIP Phones/Intercom Systems at Both Schools~~
New Addition Roof Replacement Summer 2028
Update FCS Kitchen at Windsor Jr Sr High School
Upgrade Backstops at Both Fields
Greenhouse Repairs
~~Landscape Block to Keep Rock in at ES~~
Update HS Faculty Lounge
Copy Machine on 3rd Floor of HS-*Cannot find a location*
Ag Classes Landscape Front of HS
ES Front Door Vinyl Logo -Ordering this fall
~~Bell System at the ES~~

Curriculum:

~~Maintain Current Technology Purchases 60 Chromebooks/3 lap tops~~ –Annually
~~Poll Juniors on Future Electives~~
Update Library Books –*Funds are budgeted*

Transportation
~~Purchase Cell Phone/Shut Off Consolidated~~

Additional Items:
Added changing table to the HS ladies' restroom in the gym lobby, repaired 4 window units at the HS, painted hallways at the HS, trimmed ES trees in the front drive, installed 5 new faucets in ES classrooms, repaired the Greenhouse exhaust fan, LED lighting in 4 HS classrooms, Stripped and waxed ES gym floor, Shampooed all carpets and rugs in the HS and ES, repaired exhaust leak on bus 3, installed new flooring in bus 3, 12 new batteries in our 2020 bus fleet, washed and waxed our entire bus fleet including vans and activity buses, changed oil on all of our vehicles/mowers and detail cleaning of classrooms and offices.
*Thank you to Carl Leasher, Carl Hardin, Elbie Siletto, Ken Sladek, Mike Haddock and Lisa Doss.

b. Principal Reports

Mrs. Martin reported:
WCIA aired a news story focusing on the Windsor Harvest Picnic and small town community traditions. In the story, Shelby Siemer and FFA Officers, Zoey McDaniel and Elizabeth Hampton, were able to discuss Windsor High School's FFA program. Siemer had a moment to highlight the goals for this current year and how she would like to direct the FFA program.

FFA is also scheduled to offer their assistance at the Windsor Harvest Picnic. They will cook and serve their annual breakfast.

Kendra Rogers, the EIASE Associate Director, offered assistance and expertise with the first steps of creating an RTI program. The main focus of the RTI program is to support struggling students to achieve academic success. This year we focus on math. Next year, the team would like to add ELA.

This year, WJHS implemented a new mentoring program, geared towards supporting new teachers. The School Leadership Team collaborated and created an action items list to acclimate new teachers. The mentor and mentee will be given a detailed check list and calendar to keep their goals on track. In addition, participants will be able to observe each other's lessons and have time to discuss items such as: instructional strategies, lesson planning, curriculum development, and classroom management.

The new phone system has been installed and the feedback has been well received. Teachers are especially pleased with the

speaker phone option. When Mrs. Davis makes announcements, the messages are coming through clearly.

The first day of school went smoothly, with issues being typical - such as scheduling changes, locker combinations, and lost 7th graders. Staff and students were happy to return. I would like to thank all the administration, staff and faculty for creating a strong start to the school year. I would also like to thank Kaci Davis for all the hard work and dedication as she prepared for the first day of school and another shout out to Elbie for his assistance with the Chromebooks organization.

Mrs. King reported:

Building Update

- Shout out to our custodial crew with a special thanks to Carl Leasher! They worked diligently and with such determination to get our teachers and students into their classrooms as quickly as possible.

Open House, August 11

- Teachers at WES make their classrooms such inviting spaces
- Many families came through, met the teachers, and dropped off supplies
- Backpacks, school supplies, and food bags were donated and available for families
- Sarah Bush was there signing up students for the dental bus
- People could sign up for the backpack program as well

Harvest Picnic

- Teachers created a float and interacted with the crowd

Shout Out to New Staff

- Ashton Carson- Librarian
- Rachel Holthaus- PE
- Serena Voss- Counselor

Professional Learning Communities

- Excited to start these
- Designated meeting times and topics for collaboration on Tier 1 instruction and intervention for semester 1

Enrollment: 17 new students

Grade	2025-2026	Split	2026-2027	Split	Difference for Grade Level	Difference for Class
Kindergarten	18	9/9	23	11/12	+5	
First	31	15/16	16	16	-15	-2
Second	24	12/12	30	15/15	+6	-1
Third	29	14/15	25	12/13	-4	+1
Fourth	21	10/11	30	15/15	+9	+1
Fifth	23	23	27	27	+4	+6
Sixth	30	15/15	23	23	-7	0
Total	176		175			

5. Consent Agenda – Approval of regular meeting minutes 7/15/26, executive session minutes 7/15/26, bills, treasurers report, EIS Administrator and Teacher Salary Report School Year 2026, September meeting date – September 23, 2026 Budget Hearing

   Hartman made a motion to approve, seconded by Schultz. Member's votes were: Cole – yes, Cline – yes, Storm – yes, Shafer – yes, Schultz – yes, Rincker – yes, Hartman – yes. MOTION CARRIED 7 – yes, 0 – no.

6. New Business
   a. Approve Posting of Tentative Fiscal Year 2027 Budget for 30 Days in the Windsor CUSD #1 District Office located at Windsor Jr Sr High School

      Cole made a motion to approve, seconded by Storm. Member's votes were: Cline – yes, Storm – yes, Shafer – yes, Schultz – yes, Rincker – yes, Hartman – yes, Cole – yes. MOTION CARRIED 7 – yes, 0 – no.

7. Executive Session

   Schultz made a motion to go into executive session at 6:57pm, seconded by Cline. Member's votes were: Storm – yes, Shafer – yes, Schultz – yes, Rincker – yes, Hartman – yes, Cole – yes, Cline – yes. MOTION CARRIED 7 – yes, 0 – no.

8. Return to Open Session – Possible Action from Executive Session

   Schultz made a motion to return to open session at 7:30pm, seconded by Cline. Member's votes were: Shafer – yes, Schultz – yes, Rincker – yes, Hartman – yes, Cole – yes, Cline – yes, Storm – yes. MOTION CARRIED 7 – yes, 0 – no.

A. Board Action

a. Resignations: Jessica Cook – JH English Teacher and 7th Grade Sponsor; Josh Forsythe – Head High School Golf Coach

Schultz made a motion to accept, seconded by Hartman. Member's votes were: Schultz – yes, Rincker – yes, Hartman – yes, Cole – yes, Cline – yes, Storm – yes, Shafer – yes. MOTION CARRIED 7 – yes, 0 – no.

b. Hiring: Matthew Spatz – JH English Teacher; Mitch Martin – Head High School Golf Coach; Ashley Rincker – Yearbook Advisor; Leah Schulte – HS RTI Coordinator; Valorie Corrie – Co-High School Student Council Advisor; John Fitzpatrick – First Semester Full Time Substitute

Schultz made a motion to hire, seconded by Cole. Member's votes were: Rincker – yes, Hartman – yes, Cole – yes, Cline – yes, Storm – yes, Shafer – yes, Schultz – yes. MOTION CARRIED 7 – yes, 0 – no.

c. Leave of Absence: Paid August 3-25 and Unpaid August 26-28 – Academic Advisor, Tammy Helm

Schultz made a motion to approve, seconded by Shafer. Member's votes were: Hartman – yes, Cole – yes, Cline – yes, Storm – yes, Shafer – yes, Schultz – yes, Rincker – yes. MOTION CARRIED 7 – yes, 0 – no.

9. Other Board Discussion

10. Adjournment — A motion to adjourn was made by Schultz, seconded by Hartman at 7:33pm. MOTION CARRIED by voice vote – all yes.

Michelle Schultz
Board President

Board Secretary